UNIVERSITY OF PESHAWAR

*[Name of Department]*

Implementation of Internal Control Mechanism

This is to inform that the decision made by the Syndicate in its 418th meeting held on 3rd and 17th January, 2015 is fully complied with and

1. Accordingly, the private/departmental funds maintained by this department were completely abolished and the amounts of these funds were credited to the University Fund[[1]](#footnote-1).
2. The detail of Bank Accounts as operated by the department on 1-07-2015 or opened afterwards is given below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Detail of Bank Account | Amount Transferred | Through Cheque No. and Date | Current Status of Account (Operational/Closed) | In case Account is still operational |
| Title of Account | Account No. | Bank\* | Purpose | Current Balance[[2]](#footnote-2) |
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\* National Bank of Pakistan – NBP; Habib Bank Limited – HBL; United Bank Limited – UBL

Faysal Bank Limited – FBL

1. No departmental/private fund, except Library/Lab. Security (Refundable) and Semester Examination Fee, was/is charged from the students by the department/college/school from the Session 2015-16 onwards and all dues were/are deposited in the designated University Accounts.

Amount of Security (Refundable) charged from students:

BS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Masters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

MPhil:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PhD:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Head of Department:

Signature and Date:

1. The detail of amount transferred to the University Fund is available with the Treasury; however, the same is required for reconciliation purposes. [↑](#footnote-ref-1)
2. Please attach current Bank Statement [↑](#footnote-ref-2)